

**MINUTES  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
JUNE 27, 2007  
6:00 p.m.**

**A. Call to Order & Roll Call**

A meeting of the Santa Rosa Community Services District was held at the Santa Rosa CSD Office commencing at 6:00 p.m. on June 27, 2007. Present at the meeting were the following Directors:

Director Bianchi  
Director Boyer  
Director Thomas

Directors Kelly and Rubin were absent.

General Manager Holmes, Assistant Secretary Gipson, and General Counsel Jackson were also present.

Director Bianchi led the flag salute.

**B. Sheriff**

Deputy Ridley gave the Sheriff's Report for May 2007 and updated the Board on June activities. The written report is on file with the District. Sgt. Dwayne Neuenswander who will be taking Sgt Anderson's place, was introduced.

**C. Approval of Sheriff's Contract**

Assistant Secretary Gipson explained that the Contract being considered for renewal is identical in form to the past Sheriff's contracts.

Motion was made by Thomas, seconded by Bianchi, to approve renewal of the Contract for two full-time Deputies from Riverside County for Fiscal Year 2007-2008.

The motion carried unanimously.

**D. Public Expression**

None.

**E. Public Hearing on the Written Report of the Directors**

Director Bianchi opened the Public Hearing on the Written Report of the Directors for Fiscal Year 2007-2008.

General Manager Holmes explained that the Written Report contains the scope of work to be done, the zones benefitted, and the charges to each zone.

The Written Report and the Affidavit of the Notice of Publication of the Hearing on the Written Report were received into evidence and made a part of the Hearing.

Director Bianchi opened the Hearing to public comment.

There being no public comment, the Hearing was closed by Director Bianchi.

**F. Ordinance Adopting the Written Report of the Directors**

Motion was made by Thomas, seconded by Boyer, to adopt Ordinance No. 07-03:

Adopting the Written Report of the Directors, Establishing the Zones of Benefit for Services Provided, the Scope of Services to be Performed, and the Charges to be Rendered for Road Maintenance and Police Services Provided to Property Owners in the District during Fiscal Year 2007-2008

The motion carried unanimously.

**G. Public Hearing on the Budget**

Director Bianchi opened the Public Hearing to consider the adoption of the District Budget for Fiscal Year 2007-2008.

General Manager Holmes explained the method of calculating the budget and the zone benefit fees.

The Budget and Affidavit of the Notice of Publication of the Hearing on the Budget were received into evidence and made a part of the Hearing.

Director Bianchi opened the Hearing to public comment.

There being no public comment, the Hearing was closed by Director Bianchi.

**H. Resolution Adopting the Budget**

Motion was made by Thomas, seconded by Boyer, to adopt Resolution No. 07-10:

Determining and Adopting the Budget for Fiscal Year 2007-2008

The motion carried unanimously.

**I. Consideration of Notice of Exemption**

General Counsel Jackson explained that the Notice of Exemption, which is filed with the Riverside County Clerk, states that the Budget is an exempt act under CEQA. It is not a project under the Public Resources Code of the State and is categorically exempt under that Code. He asked that the Board make the finding of "no project" and approve the Notice of Exemption.

Motion was made by Thomas, seconded by Boyer, to make a finding of "no project" and to approve the Notice of Exemption for Establishment of Rates and Charges for Services Performed in Fiscal Year 2007-2008.

The motion carried unanimously.

**J. Resolution Electing to Have All Charges Collected on the Tax Roll**

Motion was made by Thomas, seconded by Bianchi, to adopt Resolution No. 07-11:

Electing to Have All Charges for Services Provided in the District during Fiscal Year 2007-2008 Collected on the Tax Roll of the County of Riverside

The motion carried unanimously.

**K. Information Only**

The Financial Reports, and Statements of Reimbursement and Investment Policy were received by the Board.

**L. Consent Calendar**

Motion was made by Thomas, seconded by Bianchi, to approve the Consent Calendar.

The motion carried unanimously.

**M. Discussion of Legal Matters**

General Counsel Jackson responded to the Board's earlier inquiry for direction regarding Proposition 218, the budgeting process, and the office relocation. He reported that it was their opinion that the District would be best served to utilize the notice procedures required by Prop 218 prior to committing District funds for the purpose of acquiring real property for a District office.

**N. Acceptance of Project: FEMA Primary Zone Small Projects**

General Manager Holmes reported that this was a Primary Zone FEMA project performed by Peters Paving and Grading for a cost of \$120,851.00. He recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

Motion was made by Thomas, seconded by Bianchi, to accept the FEMA/OES Projects #RIVSR-8/9/10: Primary Zone Small Projects contract as complete.

The motion carried unanimously.

**O. Acceptance of Project: FEMA Zones I-IV Small Projects**

General Manager Holmes reported that this was a FEMA Zones I-IV project performed by Peters Paving and Grading for a cost of \$168,161.00. He recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

Motion was made by Bianchi, seconded by Thomas, to accept the FEMA/OES Projects #RIVSR-11 thru 16: Zones I-IV Small Projects contract as complete.

The motion carried unanimously.

**P. District Name Change**

Director Thomas proposed that the name of the District be changed to De Luz Community Services District. Discussion followed by the Board and the public.

Motion was made by Thomas, seconded by Boyer, to adopt Resolution No. 07-12:

Changing the Name of the District to De Luz Community Services District

The motion carried unanimously

**Q. Finance Committee Report**

Director Bianchi reported that the Committee reviewed financing alternatives for funding the purchase or construction of a building and lot for the District Office.

**R. Engineering Committee Report**

General Manager Holmes reported that no Engineering Committee meeting was held in June.

**S. Ad-Hoc Office Relocation Committee Report**

Director Thomas reported that Bureau Veritas should have a report for the Board at the next Board Meeting. After discussion, it was the consensus of the Board that General Manager Holmes contact BV and have them discontinue efforts to research retrofitting of the existing house that had previously been considered. He was also directed to call Rancho Water to inquire about acreage they might potentially be selling.

**T. Ad-Hoc Personnel Committee**

Director Thomas reported that another meeting is yet to be scheduled for the Committee of the Board and of the Employees to meet and confer.

**U. General Manager's Report**

General Manager Holmes reported that a Notice of Amended EIR was received on the granite mine. He will contact the County to ensure that we are kept informed during the process. He also passed out copies of the District's current policy regarding agricultural bins, which he stated is sufficient and needs not be changed at this time.

The three final FEMA small projects have been combined in one contract and bids will be presented for award at the July meeting. The District-wide slurry project and Via Santa Rosa reconstruction plans are almost complete.

**V. Adjournment**

There being no further business, Director Bianchi adjourned the meeting at 7:43 p.m.

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Rob Holmes  
Secretary, Board of Directors

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Steve Rubin  
President, Board of Directors